

AGENDA ITEM

**REPORT TO LICENSING
COMMITTEE**

12 MARCH 2019

**REPORT OF THE
ASSISTANT DIRECTOR,
ADMINISTRATION,
DEMOCRATIC AND
ELECTORAL SERVICES**

STATUTORY LICENSING FUNCTIONS ONWARD SCHEME OF DELEGATION

SUMMARY

Following the recent review of the Authorities constitution this report proposes the onward scheme of delegation for the general licensing functions carried out by the licensing service.

RECOMMENDATIONS

1. The Licensing Committee are asked to consider and agree the proposed scheme of delegation.
2. The Licensing Committee are asked to consider and agree that any minor amendments to the proposed scheme can be made by officers in consultation with the chair.

DETAIL

3. Following the recent review of the Authorities constitution the Licensing Service have produced an onward scheme of delegation which reflects how the service and the licensing authority currently operates under both the Licensing Act 2003 and the Gambling Act 2005. A copy of these documents are attached as Appendix 1 and 2 respectively.
4. Both pieces of legislation are descriptive as to the powers of officers and the onward scheme reflects this.

FINANCIAL IMPLICATIONS

5. There are no Medium Term Financial Plan implications.

LEGAL IMPLICATIONS

6. Members should have due regard to the Licensing Act 2003 and the Gambling Act 2005.

RISK ASSESSMENT

7. The risk is considered to be low.

Deputy Chief Executive

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Background Papers:

Appendices

Ward(s) and Ward Councillors:

Not Ward Specific

Property Implications:

None